



# CITY OF BRUNSWICK

1 W. Potomac Street • Brunswick, Maryland 21716 • (301) 834-7500

## **Brunswick Planning Commission Minutes July 24, 2006**

**Commission Members Present:** Chair Ed Gladstone, Secretary Wayne Dougherty, Council Liaison Walt Stull, Don Krigbaum, and Ellis Burruss, Alternate.

**Staff Present:** City P & Z Administrator Rick Stup, Comprehensive and Utility Planner Jack Whitmore, and County Planning Liaison Carole Larsen.

Chair Gladstone called the meeting to order at 7:00 PM.

### **Minutes**

The minutes of the June 26, 2006 meeting were reviewed and approved as amended. (MOTION by Mr. Stull and seconded by Mr. Krigbaum unanimously passed.)

### **Election of Officers**

In accordance with Section II of the By-Laws of the Brunswick Planning Commission Mr. Stup conducted election of officers for FY 07. The following slate was nominated by Mr. Burruss; seconded by Mr. Krigbaum.

Chair – Ed Gladstone  
Vice Chair – Connie Koenig  
Secretary – Wayne Dougherty

With no further nominations the slate of officers was elected by acclamation.

### **Chairman**

Mr. Gladstone stated that the night's events were being televised and recorded.

### **Old Business**

**Staff review of the status and schedule revisions for Update/Re-write of the Master Plan current City of Brunswick Master Plan for re-adoption.**

Mr. Whitmore reviewed the Schedule, Survey Results, and progress with regard to the Master Plan Update/Rewrite.

Mr. Whitmore answered questions from the Commission.

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**Old Business**

Mr. Gladstone requested all those in attendance who were going to speak to rise and be sworn in.

**Zoning – Site Plans**

**Galyn Manor Recreational Amenities Site Plan – Request for Site Plan Approval for 23092 SF of Recreational Areas in the Galyn Manor PUD, located West of MD Route 464, North of Souder Road. Zoning Classification: R-1; BR-PUD-01-SP-RA (Continued from the June 26, 2006 meeting)**

**Staff Presentation and Recommendation**

Mr. Stup presented a letter from the applicant requesting a continuance of the case until the August Meeting in order to work out details of the Site Plan with the HOA. He stated that Staff did not object to the request.

Mr. Stup answered Commission questions with regard to the proposed site plan and Staff Recommendation.

**Applicant:**

Mr. Joe McGraw, Pulte Homes, presented the applicant's request. He stated that he had met with the HOA Board; and he gave a brief summary of what the HOA Board requested. He will meet with the HOA again this week and submit the revised plan after the meeting with them.

**Public Comment:**

None.

**Rebuttal:**

None.

**Decision:**

Mr. Krigbaum made a motion to continue case as requested by the applicant until the August 28, 2006 meeting; Mr. Dougherty seconded the motion.

**VOTE:   Yea   5   Nay   0**

**New Business:**

**Transportation Priorities**

**Staff presentation of the Frederick County Division of Planning, 2006 Annual Transportation Priorities Review Staff Report**

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Mr. Stup reviewed the County 2006 Annual Transportation priorities with regard to projects that affect the City. He added that the County Planning Commission added Souder Road Improvements to the Secondary State Road List as requested by City P&Z Staff. He stated that it would be good to vote on the issue and forward a recommendation to the County Planning Staff.

Staff recommended that the Planning Commission find the 2006 Annual Transportation priorities Review is consistent with the City of Brunswick Master Plan with the addition of MD Rte 464, which was added by the Frederick County Planning Commission. Additionally, Staff is instructed to forward the Findings of Consistency to the County Planning Staff.

Mr. Stup answered Commission questions with regard to the proposed site plan and Staff Recommendation

**Applicant:**  
None.

**Public Comment:**  
None.

**Rebuttal:**  
None.

**Decision:**  
Mr. Dougherty made a motion to find the 2006 Annual Transportation priorities Review is consistent with the City of Brunswick Master Plan with the additional MD 464 Item added by the Frederick County Planning Commission. Additionally, Staff is instructed to forward the Findings of Consistency to the County Planning Staff. ; Mr. Krigbaum seconded the motion.

**VOTE:   Yea   5   Nay   0**

**Public Comment:**

Mr. Stup stated the following:

- There would be a regular meeting next month on August 28, 2006;
- The Public Hearing for the Staff Draft Master Plan will be held at the August 28<sup>th</sup> meeting;
- County Planning Commission would review the Staff Draft Master Plan at the August 16, 2006 meeting, which begins at 2:00 PM (BPC Members were encouraged to attend if possible.); and
- He would be out of the office from August 7<sup>th</sup> until August 28<sup>th</sup>.

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Mr. Burruss inquired about the status of the Hopwood Project Improvement Plans, which was the content of Review Meeting Minutes distributed to the Planning Commission. Mr. Stup stated that to his knowledge the requirements of the County, City Public Works and City Engineer have not been met. Public Works and City Engineer had expected the plans to be resubmitted several weeks ago, which has not occurred to date. Once submitted and satisfactory to the agencies, they will be placed on the next appropriate agenda.

Mr. Burruss inquired on the status of the Brunswick crossing Project. Mr. Stup explained the current status and the process required before initiation of construction.

### **Adjournment:**

The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Wayne Dougherty, Secretary  
Brunswick Planning Commission